Date: _____

| AO 440 (Rev. 06/12) Summons in a Civil Action | |
|--|--|
| UNITED STAT | TES DISTRICT COURT |
| | District of |
| Plaintiff(s) V. Defendant(s) |)))) (-)) Civil Action No.)))) |
| SHMMONS | S IN A CIVIL ACTION |
| To: (Defendant's name and address) | |
| are the United States or a United States agency, or an or P. 12 (a)(2) or (3) — you must serve on the plaintiff an | on you (not counting the day you received it) — or 60 days if you officer or employee of the United States described in Fed. R. Civ. n answer to the attached complaint or a motion under Rule 12 of notion must be served on the plaintiff or plaintiff's attorney, |
| If you fail to respond, judgment by default will You also must file your answer or motion with the cou | Il be entered against you for the relief demanded in the complaint. 11. |
| | CLERK OF COURT |

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

| | This summons for (no | ame of individual and title, if an | ny) | |
|---------|------------------------|------------------------------------|--|------------|
| was red | ceived by me on (date) | | · | |
| | ☐ I personally serve | ed the summons on the ind | lividual at (place) | |
| | | | on (date) | ; or |
| | | | ence or usual place of abode with (name) | |
| | | , | a person of suitable age and discretion who resi | des there, |
| | on (date) | , and mailed a | copy to the individual's last known address; or | |
| | ☐ I served the sumn | nons on (name of individual) | | , who is |
| | designated by law to | accept service of process | s on behalf of (name of organization) | |
| | | | on (date) | ; or |
| | ☐ I returned the sum | nmons unexecuted because | e | ; or |
| | ☐ Other (specify): | | | |
| | My fees are \$ | for travel and \$ | for services, for a total of \$ | |
| | I declare under penal | Ity of perjury that this info | ormation is true. | |
| Date: | | | | |
| | | | Server's signature | |
| | | _ | Printed name and title | |
| | | _ | Server's address | |

Date:

| United State | S DISTRICT COURT for the |
|---|---|
| D | istrict of |
| Plaintiff(s) V. |)))) (Civil Action No.))) |
| Defendant(s) |) |
| To: (Defendant's name and address) | |
| are the United States or a United States agency, or an off P. 12 (a)(2) or (3) — you must serve on the plaintiff an a | you (not counting the day you received it) — or 60 days if you icer or employee of the United States described in Fed. R. Civ. nswer to the attached complaint or a motion under Rule 12 of tion must be served on the plaintiff or plaintiff's attorney, |
| | be entered against you for the relief demanded in the complaint. |
| | CLERK OF COURT |

Civil Action No.

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| | ☐ I personally serve | ed the summons on the ind | lividual at (place) | |
| | | | on (date) | ; or |
| | | | ence or usual place of abode with (name) | |
| | | , | a person of suitable age and discretion who resi | des there, |
| | on (date) | , and mailed a | copy to the individual's last known address; or | |
| | ☐ I served the sumn | nons on (name of individual) | | , who is |
| | designated by law to | accept service of process | s on behalf of (name of organization) | |
| | | | on (date) | ; or |
| | ☐ I returned the sum | nmons unexecuted because | e | ; or |
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| | ☐ I personally serve | ed the summons on the ind | lividual at (place) | |
| | | | on (date) | ; or |
| | | | ence or usual place of abode with (name) | |
| | | , | a person of suitable age and discretion who resi | des there, |
| | on (date) | , and mailed a | copy to the individual's last known address; or | |
| | ☐ I served the sumn | nons on (name of individual) | | , who is |
| | designated by law to | accept service of process | s on behalf of (name of organization) | |
| | | | on (date) | ; or |
| | ☐ I returned the sum | nmons unexecuted because | e | ; or |
| | ☐ Other (specify): | | | |
| | My fees are \$ | for travel and \$ | for services, for a total of \$ | |
| | I declare under penal | Ity of perjury that this info | ormation is true. | |
| Date: | | | | |
| | | | Server's signature | |
| | | _ | Printed name and title | |
| | | _ | Server's address | |

Date:

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| | ☐ I personally serve | ed the summons on the ind | lividual at (place) | |
| | | | on (date) | ; or |
| | | | ence or usual place of abode with (name) | |
| | | , | a person of suitable age and discretion who resi | des there, |
| | on (date) | , and mailed a | copy to the individual's last known address; or | |
| | ☐ I served the sumn | nons on (name of individual) | | , who is |
| | designated by law to | accept service of process | s on behalf of (name of organization) | |
| | | | on (date) | ; or |
| | ☐ I returned the sum | nmons unexecuted because | e | ; or |
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| | | | Server's signature | |
| | | _ | Printed name and title | |
| | | _ | Server's address | |